



September 18, 2009

Dear Community Provider,

Ocean Partnership for Children, Inc. provides care management services to youth and families experiencing serious emotional and or behavioral challenges. As part of our contract with the New Jersey Division of Child Behavioral Health Services, we have access to limited funds designated for one time use to community organizations serving youth experiencing emotional, behavioral health challenges or related psychosocial stressors. The purpose of these funds is to identify and “seed” new or unique services addressing an unmet need.

This letter serves as a “Request for Proposals” (RFP) to Develop the Availability and Increase Capacity of Dialectical Behavioral Therapy for Adolescents (DBT-A) in the Public Mental Health System.

The attached “Rating Scale” must be addressed in the proposal narratives and related documentation. As such, and in accordance with the attached “Rating Scale,” the Request for Proposals must include, but is not limited to, the following:

1. Description of Agency and History of Service to Youth and Families

- The agency’s purpose, mission, and commitment to serving youth in the public mental health system;
- The organization’s capability to provide DBT-A to adolescents as part of the public mental health system;

2. Description of Service(s) to be Funded

- Specific implementation plan for DBT-A training activities, including any coordination or collaborative efforts;
- Service delivery plan once training is completed, and service coordination with Children’s System of Care (CSOC) partners;
- The effective period or term of the activities;
- Short and long term goals for the program;
- A clear definition for the unit of service;

3. Anticipated Outcomes

- Anticipated and quantifiable deliverables, level of service, and outcomes;

4. Evaluation Methods

- Quality assurance efforts or plan to monitor implementation plan and outcomes;
- The agency's method for self-evaluation;
- **All projects must demonstrate sustainability. Please include a statement of commitment for how these services will continue into the future**, including plans for third party reimbursement, and how staff turnover will be addressed.;

5. Budget

- The amount of funds requested and budget;
- A Statement of Affirmation to provide required periodic fiscal and or program reports to demonstrate compliance with the bid requirements.

A maximum total of \$25,000 is available to fund one or more projects. Collaborative applications that maximize the impact of these limited funds are encouraged. **All awards are contingent on the sufficiency and availability of state funding.**

Requests for Proposals will be evaluated by a review team consisting of members of the Ocean County CIACC and Ocean Partnership for Children. A copy of the evaluation criteria (Rating Scale) is enclosed for your consideration. Final decisions regarding grant awards will be at the discretion of the State of New Jersey – Department of Children and Families - Division of Child & Behavioral Health Services.

The deadline for submission for all Requests for Proposals is 5:00 PM Friday, October 30, 2009. Applicants will be invited to present their proposals to the review team. Applicants will receive notification about funding awards in December 2009. Disbursal of funds and expected program implementation is anticipated for January 2010. The program is expected to run for twelve (12) months commencing 1/1/10 through 12/31/10.

The preferred method for submission for Request for Proposal is a MS Office Word email attachment and must be sent to: edegironimo@oceanpartnershp.org
To ensure email delivery, please leave a phone message at Ocean Partnership.

Alternatively, hard copies consisting of an original and ten (10) copies must be sent to:

Enrico De Gironimo, CEO
Ocean Partnership for Children, Inc.
1610 Route 88 West – Suite 303
Brick, NJ 08724

Please feel free to contact me at 732.202.0666 ext. 116 if you have any questions. Your consideration of this request is greatly appreciated.

Sincerely,

Rick De Gironimo

Enrico De Gironimo, LCSW,
Executive Director

cc: Jamie Hart, OC CIACC
Board of Trustees OPC
Annie Marie Stahl, CMO/UCM Community Service Line Manager, DCBHS

Attachment: Request for Proposals Rating Scale

Distribution:

OPC Community Provider List
OC Children's Inter-Agency Coordinating Council
OC Human Services Advisory Committee
OC Mental Health Board
OC Professional Advisory Committee
OC Youth Services Commission

Posted: www.oceanpartnership.org

Posted: www.oceanresourcenet.org